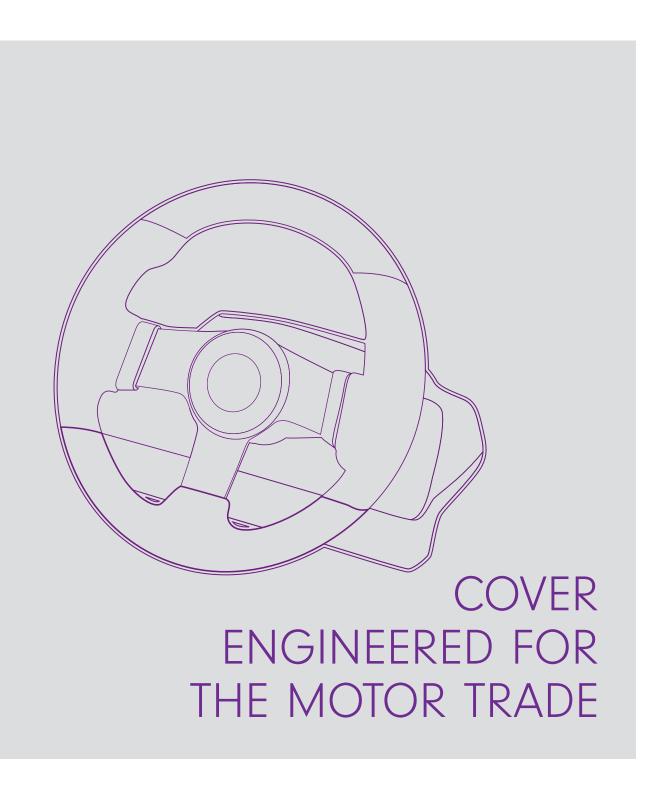
# MOTOR TRADE PROPOSAL FORM





FOR INTERNAL USE ONLY	
Agent Name	
Agency Code	
Agency Code	
n completing this form, please tick t	he appropriate boxes and answer all questions in BLOCK CAPITALS
IMPORTANT NOTE	
This means that you must tell us ab alert us of the need to make further accessible manner.  Material facts are those which are I to whether any information is mate Failure to disclose any material fac an individual claim or class of clair In order to comply with your duty to information held:	t may invalidate your policy in its entirety or may result in your policy not responding to all or part of ms.  o make a fair presentation you must also have conducted reasonable searches for all relevant
by any other person (such as you	that held by your senior management and anyone who is responsible for your insurance); and are broker, intermediary or agent or a person for whom cover is provided by this insurance)
PROPOSERS DETAILS	
Full Name of Proposer	
Trading Name	
Company Registration Number	
Postal Address	
(Postcode must be shown)	Post Code
Company Website Address	www.
Business or Profession	Tel. No
Situation of Property to be Insure	ed (if different from Postal Address, Postcode must be shown)
1	
	Post Code
Period of Insurance Inco	eption Date / / Renewal Date / /
GENERAL QUESTIONS	
1 How long have you been estab	
	b elsewhere?
2 If this is your first venture give	e details of your experience in the motor trade
3 Are you a main dealer or conc	essionaire for any specific makes of vehicle?  YES  NO

Are you a member of any motor trade association?

If 'yes' please provide details

NO

YES

GE	NERAL QUESTIONS – continued	
5	Indicate the maximum value of any one vehicle which you own or which you could have in your custody or control	
6	Please state annual turnover of the business and show how this is made up:	
	a sale of new vehicles	% % %
	d Petrol Sales normal business hrs  % i Full spraying  % n Vehicle breaking/dismantling	%
	e Recovery work	%
	Give details of all other work	
7	Do you regularly handle	
	a sports and high performance cars? YES NO	·
	b vehicles with a value exceeding £ 20,000? YES NO	)
	c public service vehicles? YES NO	)
	d commercial vehicles exceeding 5 tons?  YES  NO	)
	e veteran or vintage vehicles? YES NO	)
	f agricultural vehicles or contractors plant? YES NO	
	g motor cycles? YES NO	)
	h specialist vehicles other than the above? YES NO	)
	If 'yes' to any of the above please give details	
8	Do you keep Stock and Sale books and other records of the business?  YES  NO  If 'yes' are they kept in a fireproof safe or cabinet?  YES  NO  If 'no' where are they kept?	
9	Are your books regularly audited? YES NO	
	If 'yes' please give name and address of your auditors	
10	Do you or any of the directors or partners engage in any other business or occupation?  YES  NO  If 'yes' please give details	

	146	ERAL QUESTIONS – continued		
11	Eith	her personally or in any business capacity, have you or any	director or partner in the busin	ess proposed ever been
	а	convicted of or charged (but not yet tried) with		
		i a breach of any health and safety legislation?		YES NO
		ii any other criminal offence other than a motoring offe	nce?	YES NO
	b	declared bankrupt or the subject of bankruptcy proceeding	gs?	YES NO
	С	the subject of a County Court Judgement (or Scottish equi	ivalent)?	YES NO
	d	a director or partner in any business which has been the starrangement with creditors, voluntary liquidation, a windi administrative receivership proceeding?		
		If 'yes' please give details		
		respect of the covers proposed, have you or any director or		ne business
		posed or in the name of any other business in which any of	you have had an interest:	VIDS
	а	ever been insured?		YES NO
	b	ever had a proposal for insurance declined, renewal refuse premium required or special conditions imposed by an ins		YES NO
		If 'yes' please provide full details		
ΡΔ	RT	A – ROAD RISKS		
				VIDO NO D
		rance Required ?		YES NO
1	Stat		arty Fire & Theft T	hird Party Only
2	Stat			
		te level of excess: Applied by present insurer	Required	£ (min £250)
3	Hov	Tappined by prosent insure.	Required egistration Details	
		Tappined by prosent insure.	egistration Details	
4		w many trade plates do you hold?	egistration Details	
4	Indi	w many trade plates do you hold?  Realicate the maximum number of vehicles at any one time whi	egistration Details	
4	Indi <b>a</b> <b>b</b>	w many trade plates do you hold?  Realicate the maximum number of vehicles at any one time which held for sale but not licensed for road use  held for sale which are licensed for road use	egistration Details	
4	Indi a b	w many trade plates do you hold?  Realicate the maximum number of vehicles at any one time which held for sale but not licensed for road use held for sale which are licensed for road use held for repair or testing	egistration Details ch are	
4	Indi a b c	w many trade plates do you hold?  Redicate the maximum number of vehicles at any one time which held for sale but not licensed for road use held for sale which are licensed for road use held for repair or testing parked on the road in the vicinity of the garage during wo	egistration Details ch are	
4	India b c d	w many trade plates do you hold?  Reflicate the maximum number of vehicles at any one time whi held for sale but not licensed for road use  held for sale which are licensed for road use held for repair or testing  parked on the road in the vicinity of the garage during wo parked on the road in the vicinity of the garage overnight	egistration Details ch are rking hours	
5	India b c d Veh	w many trade plates do you hold?  Redicate the maximum number of vehicles at any one time whi held for sale but not licensed for road use held for sale which are licensed for road use held for repair or testing parked on the road in the vicinity of the garage during wo parked on the road in the vicinity of the garage overnight hicles – Please provide details of any of the following owners.	egistration Details ch are rking hours	
5	India b c d	w many trade plates do you hold?  Realicate the maximum number of vehicles at any one time which held for sale but not licensed for road use held for sale which are licensed for road use held for repair or testing parked on the road in the vicinity of the garage during wo parked on the road in the vicinity of the garage overnight hicles – Please provide details of any of the following owner Vehicles used for recovery purposes	egistration Details ch are rking hours d or leased by you:	£ (min £250)
5	India b c d Veh	w many trade plates do you hold?  Redicate the maximum number of vehicles at any one time whi held for sale but not licensed for road use held for sale which are licensed for road use held for repair or testing parked on the road in the vicinity of the garage during wo parked on the road in the vicinity of the garage overnight hicles – Please provide details of any of the following owners.	egistration Details ch are rking hours d or leased by you:	
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	Goods carrying vehicles used for hire or reward								
	Make		Model	Tyl	pe of Body	G	.V.W.	Reg. No.	Value
iii	Vehicles for loan	or hire to co	ustomers v	vhose vehic	les are in yo	ur custody	for repair or se	rvicing	
	Make		Model	Tyl	pe of Body	G.V.V	W. or CC	Reg. No.	Value
iv	Vehicles used for	other busin		The state of the s	CD 1	CVI	V 66	D. M.	X7.1
	Make		Model	Tyj	pe of Body	G.V.V	W. or CC	Reg. No.	Value
v	Any other vehicl	es owned or	leased in,	including the	hose for sale	which are	licensed for ro	ad use	
	Make	Mod	lel	Type	GV	W or CC	Purpose/Us	e Reg. No.	Value
If y	ou have any other	r vehicles w	hich are co	overed by an	ny other insu	rance polic	y provide deta	ils	
	Make	Model	Тур	e G'	VW or CC	Purpose/I	Use Reg.	No. Value	Insurer
<u> </u>									
				e for busines	ss purposes i	ncluding Pi	rincipal/Partne	rs.Directors/Employe	ees state if part ti
	if so any other oc			a altri in	Is business		Is pleasure use	Registration No(s). of vehicles to	Is a full licence
	if so any other oc	Age	Cap which	employed	required	l	required	be used	neiu
		Age	Cap which	employed			required		nea

	Full Name	Age	Occupation	Registration No(s).	Is a full licence	e
H				of vehicles to	held	
L						
	o you employ casual 'yes' please give nu		frequency	YES	NO	L
	yes prease give na	anioers und	nequency			
L						
W	ill any vehicle be dr	riven by any	person who			
а			efect or infirmity or who suffers from diabetes, epilepsy of			Г
	complaint or othe		·	YES	NO	L
b	has been convicte	d of any mo	toring offence during the past 5 years or has any prosecuti	ion pending? YES	NO	
С	been disqualified	from driving	g in the last 10 years?	YES	NO	L
	If 'yes' to any of	the above g	ive details			
	·		ive details			
			ive details			
			ive details			
			ive details			
			ive details			
			ive details			
D				VEC	NO.	
	o you use subcontrac	ctors to car	y out any work on vehicles?	YES	NO	
	o you use subcontrac	ctors to car	y out any work on vehicles?  and occupation of subcontractors used			
	o you use subcontrac	ctors to car	y out any work on vehicles?		NO NO upation	
	o you use subcontrac	ctors to car	y out any work on vehicles?  and occupation of subcontractors used			
	o you use subcontrac	ctors to car	y out any work on vehicles?  and occupation of subcontractors used			
If	o you use subcontrac 'yes' provide names	ctors to cars	y out any work on vehicles?  and occupation of subcontractors used  Address	Occi	upation	
If	o you use subcontractives, provide names  Note:	etors to cars s addresses ame	y out any work on vehicles?  and occupation of subcontractors used  Address  rindscreens/windows?	Occi YES		
If  Is  Is	o you use subcontractives' provide names  Note:  Cover required for decover required for deco	etors to cars s addresses ame lamage to v	y out any work on vehicles?  and occupation of subcontractors used  Address  rindscreens/windows?  rospective purchasers whilst accompanied by the Policyho	Occi YES older	upation NO	
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Is Is or Do in An If Do a	cover required for da person in the Police your custody for representation of your custody for your custody	damage to value of years  or have you yes  YES  YES	y out any work on vehicles?  and occupation of subcontractors used  Address  rindscreens/windows?  rospective purchasers whilst accompanied by the Policyhology on vehicles loaned or hired to customers whilst their vehicles;  onus earned on a motor trade road risks policy?  u held during the last three years insurance in respect of  NO  C private car	YES older YES cles are YES YES YES	npation  NO NO NO NO NO NO	

PA	ART B	- INTERNAL RISKS	
SE	ECTIO	N 1: ALL RISKS	
Is 1		e Required?	YES NO Sum to be Insured
	•		Sum to be insured
	Item 1	The Buildings of the Premises (including landlords fixtures and fittings, outbuildings walls gates and fences, and Glass in the structure)	£
	Item 2	Tenants Improvements/Decorations for which you are responsible	£
	Item 3	Glass replacement – where for any reason the Buildings are not insured by this Insurance do you require to cover breakage of all fixed glass in the structure of the Building including any glass within Tenants Improvements?	YES NO
	Item 4	Stock and materials in Trade belonging to you or for which you are responsible	£
		NOTE – Stocks of cigarettes, tobacco, cigars, video tapes, vehicle audio equipment clothing and tyres are covered up to a limit of £2,500 in all within the Sum Insured selected. If this is not sufficient, please complete the following	
		a stock of cigarettes, tobacco and cigars	£
		<b>b</b> stock of video tapes	£
		c stock of vehicle audio equipment including cassettes and Compact Discs	£
		d stock of clothing	£
		e Tyres	£
	Item 5	Plant, Machinery, Trade Fixtures, Fittings and All Other contents except Property insured by Items 6 to 10 (remember to include items you wish to be inspected).	£
	Item 6	Portable hand tools belonging to the proposer and/or employees and for which the proposer has accepted responsibility (maximum value any one tool £750)	£
	Item 7	Electronic business machines, Computers and Software but not vehicle diagnostic equipment	£
	Item 8	Proposers vehicles the property of or leased in by you or held by you on consignment	£
	Item 9	Customers vehicles in your custody or control *	£
	Item 10	Customers Goods in your custody or control **	£
		eful consideration should be given to arrive at this figure bearing in mind the maximum nber of customers vehicles that can be held at the Premises at any one time	
		nsider this figure carefully if you handle heavy goods vehicles where a large and valuable d may be left at the premises	
2	Are the	Premises to be Insured	
	<b>a</b> bui	It entirely of brick, stone or concrete and roofed with slates, tiles or concrete?	YES NO
	<b>b</b> low	pressure hot water apparatus, or fixed mains gas or fixed electric appliances?	YES NO
	c in a	a good state of repair with all machinery properly fenced or guarded and in good order?	YES NO
	<b>d</b> sol	ely occupied by you?	YES NO
	Ify	ou have answered 'no' to any of the above, please provide full details	
	e Arc	e the premises specially exposed to damage by storm?	YES NO
		e the premises to be insured in an area susceptible to flooding?	YES NO
	If '	yes' please provide details of any known improvements made/planned by the Environment Agend	су

PA	ART B – INTERNAL RISKS – continued	
SE	ECTION 1: ALL RISKS – continued	
3	Is an Intruder Alarm System installed in your Premises?  If 'yes' please state	YES NO
	a Name of Alarm Company	
	<b>b</b> Is it maintained by the Alarm Company under contract?	YES NO
	c Method of signalling (e.g. Redcare, Redcare GSM & Paknet)	
	<b>d</b> Has police response been withdrawn or the level of response reduced or delayed?	YES NO
	If 'yes' please give details	
4	What are your normal hours of trading including petrol sales?	
5	Do you leave vehicles in the open at the Premises after business hours?	YES NO
	If 'yes' please state	
	<b>a</b> What precautions are taken to minimise the risk of theft and/or malicious damage?	
	<b>b</b> The approximate value of vehicles in the open (excluding compounds)	£
6	Do you require cover for subsidence, ground heave and landslip on the Building?	YES NO
	If 'yes' please state whether	
	a the Premises have suffered or are showing any signs of damage from these perils	YES NO
	<b>b</b> the properties either side of your own have suffered or are now showing signs of this damage	YES NO
	c to your knowledge the vicinity is susceptible to this damage	YES NO
	d the Premises are in the immediate vicinity of any river bank, railway embankment or cutting, cliff, quarry, mine or other underground working or made up ground	YES NO
	e are there any trees or shrubs over 7m(20ft) in height within 10m(30ft) of the Premises	YES NO
SE	ECTION 2: BUSINESS INTERRUPTION	
Is l	Insurance required?	YES NO
1	Indemnity period required? (This must be a minimum of 12 months)	months
		Sum to be Insured
2	Annual Gross Profit (Including Payroll)	£
3	Gross Profit (including payroll) where the Indemnity Period exceeds 12 months	£
4	Outstanding debit balance (based on the maximum outstanding at any one time)	£
5	State type of records kept of Outstanding Debit Balances eg Computer or manual records	
6	If duplicate records are kept, state where they are kept	

SI	ECTION 2: BUSINESS INTERRUPTION – continued		
7	Do you require cover for loss of MOT licence?	YES	NO
	If 'yes' state (for each premises)  a Vehicle Testing Station number		
	b Annual MOT test fee income	£	
	<b>c</b> The number of MOT bays you operate at the premises		
	d The number of years you have been conducting MOT tests		
	<b>e</b> Whether you or any of your nominated testers have received any warnings in the past 5 years (if yes please supply details)	YES	NO
	f Whether you have had or are currently under threat of suspension or withdrawal of your MOT Testing Station licence (if yes please supply details)	YES	NO
SI	ECTION 3: GOODS IN TRANSIT		
	Insurance Required?	YES	NO
NC	OTE: the first £ 2,000 of the sum insured for item 1 will be given FREE OF CHARGE		
1	Stock in trade and other goods (excluding Motor Vehicles) being vehicle components, parts, accessories, tools and the like – in any vehicle belonging to the proposer	£	
2	Motor Vehicles carried on a vehicle and/or trailer designed for the purpose	£	
3	State		
	a Maximum number of vehicles regularly used for transporting stock/equipment		
	<b>b</b> Maximum number of vehicles regularly used for transporting vehicles		
4	a Do you operate a recovery service?	YES	NO
	<b>b</b> Do you engage in delivery or collection of new or second hand vehicles by transporter?	YES	NO
	If 'yes' to either state maximum number of vehicles which can be conveyed on the vehicle carriers at any one time		
5	Do you leave any vehicles loaded overnight in the open?	YES	NO
	If 'yes' give details of any special vehicle immobilisers, anti theft devices.vehicle alarms or tracker device (if there are none answer 'none')	ees fitted	_
6	Do you engage in transits outside the United Kingdom?	YES	NO
	If 'yes' state details and countries regularly visited		

SE	SECTION 4: LOSS OF MONEY			
	s Insurance required?		YES	NO
If y	f yes please state the Maximum Amount	Standard Limit	Amount Requi	red
			(if applicable)	
1	a in transit and/or in a Bank Night Safe	£2,500	£	
	<b>b</b> on the Premises during business hours	£2,500	£	
	<b>c</b> on the Premises after business hours			
	i in a locked safe	£500	£	
	ii not in a locked safe	£500	£	
	Please give the following information about safes:			
	Make & Model			
	Age (years)			
	Whether anchored to the floor		YES	NO
	d with fuel sales staff during 'night time' ie after 8pm throughou		e	
	normal opening the following day ie their ACTUAL custody at has been deposited down the chute of a floor safe	nd not cash which £500	£	
	e In Private Dwelling of Proposer or authorised director/partner/o	employee £500	£	
2	<u> </u>			
	(excluding crossed cheques and other non-negotiable currency)		£	
3	Where the Maximum Amount of Money in Transit at any one time	exceeds £ 3,000 please answer the fo	ollowing:	
	a How often is money banked or collected?			
	<b>b</b> Are the journeys to the bank made by			
	i You and/or your staff?		YES	NO
	ii Security Company?		YES	NO
	<b>c</b> Are the journey times and routes varied?		YES	NO
	<b>d</b> Where the journeys are made by you how many people accompand (at least two persons will be required)	pany the money?		
	<b>e</b> Where the journeys are made by a Security Company have the the money?	y accepted responsibility for	YES	NO
SE	SECTION 5: WRONGFUL CONVERSION			
(Oı	Only available if you are a subscriber to HP Information Ltd)			
Is i	s insurance required?		YES	NO
1	State maximum indemnity required in any one year (minimum £ 5,0	000 maximum £ 25,000)	£	
2	If payments for used vehicles are made by cheque or where a part e of the transaction clearly recorded?	xchange is involved is evidence	YES	NO
3			YES	NO NO
4			YES	NO
SE	SECTION 6: PERSONAL ACCIDENT following A	SSAULT		
	s insurance required?		YES	NO NO
15 1	. mourante required.		TLO	110

s i	insurance required? En	nployers Liability Sect	ion 7	YES	NO L
	Pı	iblic Liability Sect	ion 8	YES	NO
	Is all of your plant which is subjact required by the legislation?	ect to Statutory Regulation	ons regularly inspected by q	ualified engineers YES	NO
	a Do you comply with the req and the Control of Substanc thereunder) or any similar le	es Hazardous to Health R			NO NO
	<b>b</b> Have you or any of your Di	rectors, Partners or Emple	oyees ever been:		
	i prosecuted under any o	f these Acts or Regulation	ns?	YES	NO L
	ii served with a Prohibition	on Notice under the Healt	th and Safety at Work Act?	YES	NO NO
	If 'yes' give details				
	Do you have a written safety pol	icy which is brought to t	ge attention of your Employ	rees? YES	NO NO
	Do you store liquid or gases in b	_	accument of your Employ	YES	
	If 'yes' give full details	um.		I ES	110
	Indicate the nature of the surrour  Industrial Area  Light Industrial Area  Agricultural  Forest  Have you or, to your knowledge,  a ever been prosecuted or sued  b ever had any incidents of poor  c ever carried in any industrial  If 'yes' give full details	Public Se Surface V Residenti Other (Pl any former owner or occ d for any pollution proble	ervices (hospital/schools etc) Vater (River, Stream etc) al Area ease specify) cupier of the Premises ems? y to cause pollution?	YES YES	NO [
	Estimated Annual Wages, Salarie	es and all other earnings			
	Type of Work	Number of Persons		Employees (including or labour only s	
	a Clerical Secretarial Adminis	trative			
	<b>b</b> Pump Attendants and Cashio	ers			
	c Mechanics Fitters and Other	S			

SE	EC1	TION 9: DEFECTIVE WORKMANSHIP		
Is ]	Insu	rance Required?	YES	NO
1		hat approximately is the maximum number of vehicles in the process of servicing or repair at y one time?		
2		you specialise in customising, modification or other major alteration work to vehicle engines other components?	YES	NO
	If	'yes' give details		
3	Do	you export vehicles or any other goods?	YES	NO NO
		'yes' give full details including type of goods (if other than vehicles) and details of where to/from		
4	Do	you import vehicles or goods?	YES	NO
		'yes' give full details including type of goods and/or vehicles and details of where from/to		
SE	EC1	TION 10: ENGINEERING INSPECTION		
1	Do	you require Plant Inspection?	YES	NO NO
		'yes' do you require cover for:		
	а	Boiler/Pressure Plant and Lifting/Handling Equipment?	YES	NO
		Thorough Examination of all pressure systems, containing a relevant fluid, which require a written scheme of examination under regulation 8 of The Pressure Systems Safety Regulations		
		Thorough examination of equipment used for the purpose of raising and/or lowering a load (where the load can include persons) as required by regulation 9 of the Lifting Operations & Lifting Equipment Regulations.		
	b	Electrical/Mechanical Plant and Local Exhaust Ventilation Plant?	YES	NO
		Visual Inspection of motors/compressors contained within qualifying pressure systems under the Boiler/Pressure Plant item above.		
		Thorough examination and test of all systems used for the extraction of vehicle exhaust gases, solvent or paint fumes and brake dust linings as required by regulation 9 of The Control of Substances Hazardous to Health Regulations (This excludes the initial appraisal or re-validation of such systems as may be required under HSG54)		
		of such systems as may be required under 1150.54)		

# **CLAIMS HISTORY**

# **ROAD RISKS**

Give details of any accident or losses (whether covered by insurance or not and regardless of blame) during the past three years in connection with Motor Vehicles owned or driven by you or by any person who to your knowledge may drive. If none answer 'none'

Date & Year	Driver's Name and Age	Circumstances	Amount Paid and Outstanding

usiness proposed or in the name of any other business in which any of you have had an interest, in the last three years (whether the incident	ıт	AIMS HIS					
Are you exempt from holding a HM Revenue & Customs Employer Reference Number, because all Employers (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold?  Are put exempt from holding a HM Revenue & Customs Employer Reference Number, because all Employers (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold?  An Employer Reference Number is also known as an Employer PAYE Reference number and is given to every business that registers with HM Revenue & Customs as an employer; An example of a PAYE reference in the correct format is: 913/W/S1258.  Do you have a Companies House Registered Office Address?  YES NO  If 'yes' please provide details (Postcode must be shown)  Post Code  Are there any subsidiary companies to be included in this insurance?  YES NO  Registered Office Address of this subsidiary (Postcode must be shown)  Post Code  Is this subsidiary company exempt from holding a HM Revenue & Customs Employers Reference Number, because either all Employees (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold, or because the subsidiary is not UK based?  YES NO	Give details below of all losses or damage sustained by, and/or claims made against you or any director or partner either in the name of th business proposed or in the name of any other business in which any of you have had an interest, in the last three years (whether the incident was insured or not) If none answer 'none'.						
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Are you exempt from holding a HM Revenue & Customs Employers Reference Number, because all Employees (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold?  If 'no' please enter your Employer Reference Number  An Employer Reference Number is also known as an Employer PAYE Reference number and is given to every business that registers with HM Revenue & Customs as an employer. An example of a PAYE reference in the correct format is: 913/WZ51258.  Do you have a Companies House Registered Office Address?  If 'yes' please provide details (Postcode must be shown)  Post Code  Are there any subsidiary companies to be included in this insurance?  YES NO  If 'yes' please provide full details  Name of first subsidiary company to be included  Registered Office Address of this subsidiary (Postcode must be shown)  Post Code  Is this subsidiary company exempt from holding a HM Revenue & Customs Employers Reference Number, because either all Employees (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold, or because the subsidiary is not UK based?  YES NO							
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Registered Office Address of this subsidiary (Postcode must be shown)    Post Code	PLOYERS' LIABILITY TRACING OFFICE (ELTO) – continued  Name of second subsidiary company to be included		
Is this subsidiary company exempt from holding a HM Revenue & Customs Employers Reference Number, because either all Employees (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold, or because the subsidiary is not UK based?  If 'no' enter the Employers' Reference Number for this subsidiary  Name of third subsidiary company to be included  Registered Office Address of this subsidiary (Postcode must be shown)  Post Code  Is this subsidiary company exempt from holding a HM Revenue & Customs Employers Reference Number, because either all Employees (including labour only sub-contractors, trainees and apprentices) are paid below the PAYE threshold, or because the subsidiary is not UK based?  YES NO  If 'no' enter the Employers' Reference Number for this subsidiary  Are there any subsidiary companies to be excluded from this insurance?  YES NO  If 'yes' please provide full details  Name of first subsidiary company to be excluded  Name of second subsidiary company to be excluded	Name of second subsidiary company to be included		
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# DATA PROTECTION AND DECLARATION

At NIG we are aware of the trust you place in us when you buy our products and our responsibility to protect your information.

Please ensure you have read our Privacy Statement, which is provided under separate cover and describes who we are, why we need to collect your information and how we will use it. We will also tell you who we share our information with and how we use it to improve the service we provide to our customers.

## **Motor Insurance Database (MID)**

Information relating to your policy will be added to the Motor Insurance Database (MID) managed by the Motor Insurers' Bureau (MIB). MID and the data stored on it may be used by certain statutory and/or authorized bodies including the police, the DVLA, the DVANI, the Insurance Fraud Bureau and other bodies permitted by law for purposes not limited to but including:

- Electronic Licensing:
- Continuous Insurance Enforcement;
- Law enforcement (prevention, detection, apprehension and or prosecution of offenders);
- The provision of government services and or other services aimed at reducing the level and incidence of uninsured driving.

If you are involved in a road traffic accident (either in the UK, the EEA or certain territories), insurers and or the MIB may search the MID to obtain relevant information.

Persons (including his or her appointed representatives) pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on MID.

It is vital that the MID holds your correct registration number. It is our responsibility to update your policy to the MID. We fully comply with the agreements in place with the MIB to update your details within seven days, however it is important that you check your policy documents, ensuring that the registration number is recorded correctly.

If it is incorrectly shown on the MID you are at risk having your car seized by the Police. You can check that your correct registration number is shown in the MID at www.askMID.com. If the registration number is not shown correctly on your policy documents, or you cannot find your car on the MID, please contact us immediately.

### **Choice of Law**

Under European Law, you and we may choose which law will apply to this contract. English Law will apply unless both parties agree otherwise. We have supplied this Agreement and other information to you in English and we will continue to communicate with you in English.

## **Declaration**

I/We declare that:

- if any answer has been printed or written by any other person, he/she shall be my agent for that purpose. I also confirm that any data which I have supplied in this form about other persons is given with their knowledge and authorisation
- to the best of my/our knowledge and belief the information given in this form is correct and complete in every detail
- I/we accept and conform to the terms, conditions and exceptions of the policy (a specimen of which is available on request) in the standard form issued by the Company for the Insurance now proposed and I will pay the premiums thereon.

a	I/we consent for my ap	opointed broker or agency to discuss my p	personal 11	nformation with NIG on my/our beha	II.	
	Proposer's Signature		Status		Date	

ADDITIONAL INFORMATION	
	7

You may use this space to pu	rovide any additional information you feel might be useful.		
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